

SECRET

CONFIDENTIAL

ROUTING AND RECORD SHEET

**INSTRUCTIONS:** Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:				NO. <b>M9378</b>	
				DATE	
TO	ROOM NO.	DATE		OFFICER'S INITIALS	COMMENTS
		REC'D	FWD'D		
1. OC-E		<i>16 Nov 53</i>	<i>114-912</i>	<i>[initials]</i>	1-5: Invoices is for services performed by [redacted] under Contract RD-35, Task I (Study Phase). <span style="float:right">25X1</span>
2. OC-OIT/TPS					<span style="float:right">25X1</span>
3.					Attached is overhead voucher covering period from 1 January 1953 to 31 December 1953. Technical performance has been satisfactory. Payment is recommended. <i>[initials]</i> <span style="float:right">25X1</span>
4.					
5. OC-1			<i>18</i>	<i>[initials]</i>	For Signature
6.					
7. OC-Registry					For Forwarding. Please return routing sheet to OC-E/
8.					
9.					
10. OC-E					
11.					
12.					
13.					
14.					
15.					

CONFIDENTIAL

PLEASE RETURN TO  
ENGINEERING DIVISION~~CONFIDENTIAL~~~~SECRET~~06-3907  
117378

TO: Assistant Director for Communications Date: 4 March 1954

FROM: Chief, Administration & Inspection Branch/LO/PD

Subject: Progress Payment - Contract No. RD-35 Task Order No. 1

Contractor: [REDACTED]

25X1

1. The attached invoice has been submitted by the Contractor for payment for work currently performed under the subject contract. If technical performance to date is acceptable, please sign the following certificate and forward all papers to the Chief, Planning and Field Audit Branch, Finance Division, by 1st Indorsement, below, for payment. If, for any reason, suspension of payment is recommended, please furnish an explanatory statement, in sufficient detail, and return all papers to the Chief, Administration and Inspection Branch/LO, in order that a letter of exception(s) may be prepared and submitted to the Contractor.

2. This memo together with certification of technical performance evidenced by signature on the 1st indorsement hereto, shall constitute approval by the Contracting Officer of the enclosed invoice for payment subject to audit approval.

For: Contracting Officer

1st Indorsement

TO: Chief, Planning and Field Audit Branch, Finance Division  
Room 2121, Building "I"

It is hereby certified that technical performance to date has been satisfactory and payment of the following invoice, subject to audit, is concurred in:

Invoice No. Bu-For #24 Date February 19, 1954

Period Overhead Voucher Amount \$1,400.31

ENGINEERING/JFS

Signature

25X1

16 March 1954  
Date

Deputy Assistant Director for Communications  
Title

## Enclosure

## Distribution:

Orig &amp; 1 - Addressee

1- Chief, Planning and Field Audit Branch

1 - Contract No. [REDACTED]

1 - Chrono

~~SECRET~~

DOC 57 REV DATE 29/4/90 BY 37169  
 ORIG COMP 35 OPI 56 TYPE 2  
 ORIG CLASS 5 PAGES 2 REV CLASS C  
 JUST 22 NEXT REV 2010 AUTH: HR 70-2

~~CONFIDENTIAL~~